

MINUTES OF THE CROCKETT CITY COUNCIL MEETING HELD ON THE 7th DAY OF JUNE 2021 IN THE CITY HALL COUNCIL CHAMBERS, LOCATED AT 200 NORTH FIFTH IN THE CITY OF CROCKETT, HOUSTON COUNTY TEXAS AT 6:00 P.M.

THE COUNCIL MET IN REGULAR SESSION WITH THE FOLLOWING MEMBERS PRESENT: LANTHIA FISHER, GENE CALDWELL, DARRELL JONES, & MIKE MARSH. CITY OFFICIALS PRESENT: CITY ADMINISTRATOR JOHN ANGERSTEIN, CITY SECRETARY MITZI STEFKA AND POLICE CHIEF CLAYTON SMITH. ERNEST JACKSON & MARQUITA BEASLEY NOT PRESENT. MAYOR FISHER NOT PRESENT FOR OPENING OF MEETING.

1. OPEN MEETING WITH INVOCATION AND PLEDGE

Mayor Pro Tem Marsh called the formal session open. Mr. Angerstein gave the invocation and all joined in the pledge.

2. RECOGNITION OF VISITORS

Mayor Pro Tem Marsh recognized all visitors present.

3. COMMENTS FROM AUDIENCE OR COUNCIL *(At this time, anyone will be allowed to speak on City related matters only; no personnel matters or matters under litigation will be allowed. The length of time may not exceed three minutes. NO Council discussion or action may take place on a matter until such matter has been placed on an agenda and posted in accordance with law.)*

4. PRESENTATION HONORING MR. BUTCH CALVERT FOR SERVICE ON CITY COUNCIL

Mayor Pro Tem Marsh presented Mr. Calvert a plaque honoring him for his service to the City of Crockett.

5. APPROVAL OF MINUTES: REGULAR SESSION –APRIL 19, 2021 AND SPECIAL SESSION’S – APRIL 23, 2021 AND MAY 4, 2021

Council member Jones made a motion to approve the minutes of the Regular Session –April 19, 2021 and Special Session’s – April 23, 2021 & MAY 4, 2021. Council member Caldwell seconded the motion. Motion passes 3-0.

6. POLICE DEPARTMENT MANPOWER & CRIMINAL INCIDENT REPORT FOR APRIL 2021

Chief Smith reported for the month of April 2021; 15 total manpower, 2403 total manpower hours, 396 total calls and 8 total accidents. A breakdown of the criminal reports is included in the packets.

7. FIRE DEPARTMENT MONTHLY ACTIVITY AND STATUS REPORT FOR APRIL 2021

Fire Chief Frizzell not present. Mr. Angerstein reported for the month of April the following: 32 total calls. A breakdown is included in the packets.

➤ Mayor Fisher arrived at 6:19 PM.

8. DISCUSSION/ACTION REGARDING CROCKETT CIVIC CENTER RENTAL AND USE AGREEMENT

Council member Jones stated one of his concerns is the equipment which Ms. Clark, Chamber Director, can use and not use. The main concern is not being able to use the sound system. Mr. Angerstein went over the current Civic Center Rental Agreement. Ms. Clark explained to council that if an event comes in, she is not able to dim the lights and there is no portable public address system there to use. After much discussion on the matter, Council member Jones made a motion to authorize Mr. Angerstein to get costs for a new public address system, price a new digital sound board and develop a list of trained individuals to operate the system; along with making adjustments to the current rental agreement to have the rental of table and chairs removed out of the cost of the rental fee and adjust the hourly pay for security officers. Council member Caldwell seconded the motion. Motion passes 3-0.

9. CONSIDER AND APPROVE INSTALLING SPEED LIMIT SIGNS OF 15 MPH IN THE CROCKETT HOUSING AUTHORITY SITES ON SALLAS STREET, DODSON DRIVE, LEWIS CIRCLE, GEORGE BRIGGS DRIVE, ROSE STREET AND BARNHILL DRIVE

Council member Caldwell made a motion to approve installing speed limit signs of 15 MPH in the Crockett Housing Authority Sites on Sallas Street, Dodson Drive, Lewis Circle, George Briggs Drive, Rose Street and Barnhill Drive. Council member Jones seconded the motion. Motion passes 3-0.

➤ Mayor Fisher moved to Item #17 at this time.

10. CONSIDER AND APPROVE FISCAL YEAR 2022 BUDGET PLANNING CALENDAR

Mayor Pro Tem Marsh made a motion to approve the Fiscal Year 2022 Budget Planning Calendar. Council member Caldwell seconded the motion. Motion passes 3-0.

11. CONSIDER AND APPROVE A RESOLUTION DESIGNATING THE OFFICIAL NEWSPAPER OF CITY OF CROCKETT IN ACCORDANCE WITH SECTION 15.02 OF THE HOME RULE CHARTER

Mayor Pro Tem Marsh stated he would like for the city to use the Messenger Newspaper for the next year. Mayor Pro Tem Marsh made a motion to approve a Resolution designating the official newspaper of the City of Crockett in accordance with Section 15.02 of the Home Rule Charter as the Messenger. Council member Caldwell seconded the motion. Council member Jones stated he was for the Houston County Courier. Motion passes 2-1. Council member Jones voted against the motion.

12. CONSIDER AND APPROVE AN ORDINANCE AMENDING AN ORDINANCE AUTHORIZING THE ISSUANCE AND SALE OF \$3,127,000 CITY OF CROCKETT, TEXAS, REVENUE BONDS, SERIES 2019A; PROVIDING FOR THE PAYMENT AND SECURITY THEREOF; RESOLVING OTHER MATTERS INCIDENT AND RELATED TO THE ISSUANCE, SALE, PAYMENT, AND DELIVERY OF SAID BONDS, INCLUDING THE APPROVAL AND EXECUTION OF A DISBURSEMENT/PAYING AGENT/REGISTRAR AGREEMENT; PROVIDING FOR THE PREPAYMENT OF CERTAIN OUTSTANDING OBLIGATIONS OF THE ISSUER; PROVIDING AN EFFECTIVE DATE; AND ENACTING OTHER PROVISIONS RELATING THERETO

Mayor Pro Tem Marsh made a motion to approve an ordinance amending an ordinance authorizing the issuance and sale of \$3,127,000 City of Crockett, Texas, Revenue Bonds, Series 2019A; providing for the payment and security thereof; resolving other matters incident and related to the issuance, sale, payment, and delivery of said bonds, including the approval and execution of a disbursement/paying agent/registrar agreement; providing for the prepayment of certain outstanding obligations of the issuer; providing an effective date; and enacting other provisions relating thereto. Council member Caldwell seconded the motion. Motion passes 3-0.

13. CONSIDER AND APPROVE AN ORDINANCE AMENDING AN ORDINANCE AUTHORIZING THE ISSUANCE AND SALE OF \$661,000 CITY OF CROCKETT, TEXAS, REVENUE BONDS, SERIES 2019B; PROVIDING FOR THE PAYMENT AND SECURITY THEREOF; RESOLVING OTHER MATTERS INCIDENT AND RELATED TO THE ISSUANCE, SALE, PAYMENT, AND DELIVERY OF SAID BONDS, INCLUDING THE APPROVAL AND EXECUTION OF A DISBURSEMENT/PAYING AGENT/REGISTRAR AGREEMENT; PROVIDING FOR THE PREPAYMENT OF CERTAIN OUTSTANDING OBLIGATIONS OF THE ISSUER; PROVIDING AN EFFECTIVE DATE; AND ENACTING OTHER PROVISIONS RELATING THERETO

Mayor Pro Tem Marsh made a motion to approve an ordinance amending an ordinance authorizing the issuance and sale of \$661,000 City of Crockett, Texas, Revenue Bonds, Series 2019B; providing for the payment and security thereof; resolving other matters incident and related to the issuance, sale, payment, and delivery of said bonds, including the approval and execution of a disbursement/paying agent/registrar agreement; providing for the prepayment of

certain outstanding obligations of the issuer; providing an effective date; and enacting other provisions relating thereto. Council member Jones seconded the motion. Motion passes 3-0.

14. CONSIDER AND APPROVE REAPPOINTMENT OF MEMBERS TO PARKS AND RECREATION BOARD

Council member Jones made a motion to approve the reappointments of members to Parks and Recreation Board. Council member Caldwell seconded the motion. Motion passes 3-0. The members are as follows: Spencer Burke, Chris Jones, Lindsey Rice, Larry Robbins, David Tyer, Jo Denman & Kimberly Marrs.

15. CONSIDER AND APPROVE APPOINTMENT OF MEMBER TO LIBRARY ADVISORY BOARD

Council member Caldwell made a motion to approve the appointment of member to Library Advisory Board. Mayor Pro Tem Marsh seconded the motion. Motion passes 3-0. The members are: Linda Bullock, Karen Clark, Cynthia Neel, Mike Maiden, Jacque Fleming.

16. CONSIDER AND APPROVE APPOINTMENT/REAPPOINTMENT OF MEMBERS TO BOARD OF ADJUSTMENTS COMMISSION

Council member Jones made a motion to approve the appointment/reappointment of members to Board of Adjustments Commission. Mayor Pro Tem Marsh seconded the motion. Motion passes 3-0. Members are: Bill Holcomb, Michael Brenner, Jo Denman, David Tyer, Samantha Wiley. The alternate members are: Lois Ball and Karla Popoca.

17. CONSIDER AND APPROVE PROPOSAL FROM PLANNING CONCEPTS FOR DOWNTOWN PLAN WITH FUNDING TO COME FROM CONTINGENCY

Council member Jones made a motion to approve proposal from Planning Concepts for Downtown Plan with funding to come from contingency. The amount is \$11,375.00. Mayor Pro Tem Marsh seconded the motion. Motion passes 3-0.

➤ Mayor Fisher went back to Item #10.

18. CONSIDER AND APPROVE PROPOSAL FROM MUNICODE FOR MEETING & AGENDA MANAGEMENT SERVICES WITH FUNDING TO COME FROM CONTINGENCY

Council member Caldwell made a motion to approve proposal from Municode for Meeting & Agenda management services with funding to come from contingency. Mayor Pro Tem Marsh seconded the motion. Motion passes 3-0.

19. CONSIDER AND APPROVE PURCHASE OF LEEBOY – 300 GALLON TACK OIL TRAILER

Council member Jones made a motion to approve purchase of Leeboy-300-gallon Tack Oil Trailer from ROMCO for \$15,930.00. Mayor Pro Tem Marsh seconded the motion. Motion passes 3-0.

20. AWARD BID: CONCRETE FOR THE CITY OF CROCKETT PARK REVITALIZATION SPLASH PAD PROJECT

Mr. Angerstein noted there were a total of seven bids solicited and two bid packets were received by the deadline. Bids received: Brothers Concrete - \$12,320.00 and Palamoses Construction - \$24,120.00. Mayor Pro Tem Marsh made a motion to award bid for concrete for the City of Crockett Park Revitalization Splash Pad Project to Brothers Concrete in the amount of \$12,320.00. Council member Caldwell seconded the motion. Motion passes 3-0.

21. AWARD BID: STREET MATERIALS

Mr. Angerstein noted seven contractors were solicited to bid. The following were received:

Material #1 - RC250 Cutback / MC250 or CRS-2			
<u>Company / Business</u>	<u>Material</u>	<u>Cost - Material</u> (Per Gallon)	<u>Cost – Delivered</u> (Per Gallon)
Cleveland Asphalt	RC-250		3.24
Martin Asphalt	RC-250		2.77
Asphalt & Fuel Supply	MC250	2.360	2.93
Material #2 - Bulk Portland Cement			
<u>Company / Business</u>	<u>Material</u>	<u>Cost - Material</u> (Per Ton)	<u>Cost – Delivered</u> (Per Ton)
AKA Materials	Portland	190.00	190.00
	Priced on min. 25 tons	(truck load)	
Material #3 - Aggregate Materials			
<u>Company / Business</u>	<u>Material</u>	<u>Cost – Material</u> (Per Ton)	<u>Cost – Delivered</u> (Per Ton)
Arcosa	Lightweight Grade 4	88.89	108.15

	Lightweight Grade 5	81.48	100.74
	Pre coated Grade 3	111.11	130.37
	Pre-Coated Grade 4	111.11	130.37
Vulcan	Lightweight Grade 4	No Bid	
	Lightweight Grade 5	No Bid	
	Pre coated Grade 3	25.00	80.52
	Pre-Coated Grade 4	26.00	81.52

After comparing all of the completed bid packets, Mr. Angerstein recommended to Council to award the bids to the following companies:

Material #1

RC250 – Martin Asphalt

MC250 – Asphalt Fuel & Supply

Material #2

Portland – AKA Materials

Material #3

Aggregate Materials (Chip Seal Rock) – Vulcan

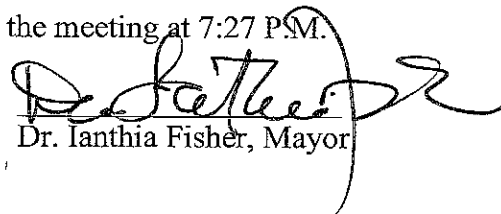
Council member Jones made a motion to award the bids for street materials as recommended by Mr. Angerstein. Mayor Pro Tem Marsh seconded the motion. Motion passes 3-0.

22. CONSIDER AND APPROVE LIST OF SURPLUS ITEMS WHICH NO LONGER SERVE ANY USEFUL PURPOSE FOR THE CITY TO BE LISTED ON THE ONLINE AUCTIONEERING SERVICE FROM RENE' BATES AUCTIONEERS, INC OR TO BE SCRAPPED

Mayor Pro Tem Marsh made a motion to approve the list of surplus items which no longer serve any useful purpose for the city to be listed on the online auctioneering service from Rene' Bates Auctioneers, Inc or to be scrapped. Council member Caldwell seconded the motion. Motion passes 3-0.

23. ADJOURNMENT

Without objection, Mayor Fisher adjourned the meeting at 7:27 P.M.


Dr. Ianthia Fisher, Mayor

ATTEST:


Mitzi Stefka, City Secretary