

MINUTES OF THE CROCKETT CITY COUNCIL MEETING HELD ON THE 5th DAY OF DECEMBER 2022 IN THE CITY HALL COUNCIL CHAMBERS, LOCATED AT 200 NORTH FIFTH IN THE CITY OF CROCKETT, HOUSTON COUNTY TEXAS AT 6:00 P.M.

THE COUNCIL MET IN REGULAR SESSION WITH THE FOLLOWING MEMBERS PRESENT: LANTHIA FISHER, GENE CALDWELL, DARRELL JONES, MARQUITA BEASLEY AND MIKE MARSH. CITY OFFICIALS PRESENT: CITY SECRETARY MITZI STEFKA, CITY ADMINISTRATOR JOHN ANGERSTEIN, POLICE CHIEF CLAYTON SMITH AND FIRE CHIEF JASON FRIZZELL. ERNEST JACKSON NOT PRESENT.

OPEN MEETING WITH INVOCATION AND PLEDGE

Mayor Fisher called the formal session open. Mayor Fisher gave the invocation and all joined in the pledge.

RECOGNITION OF VISITORS

Mayor Fisher recognized all visitors present.

COMMENTS FROM AUDIENCE OR COUNCIL *(At this time, anyone will be allowed to speak on City related matters only; no personnel matters or matters under litigation will be allowed. The length of time may not exceed three minutes. NO Council discussion or action may take place on a matter until such matter has been placed on an agenda and posted in accordance with law.)*

- Matt Raines – Grapeland, TX, would like to see funds used to repair parking lot beside Moosehead Café, public wi-fi, increased cell reception
- Joni Clonts would like to see parking lot improvements.

1. APPROVAL OF MINUTES: REGULAR SESSION: NOVEMBER 7, 2022

Council member Beasley made a motion to approve the minutes of the November 7, 2022 Regular Meeting. Council member Caldwell seconded the motion. Motion passes 4-0.

2. POLICE DEPARTMENT MANPOWER & CRIMINAL INCIDENT REPORT FOR OCTOBER 2022

Chief Smith reported for the month of October 2022; 14 total manpower, 2542 total manpower hours, 472 total calls and 17 total accidents. A breakdown of the criminal reports is included in the packets.

3. FIRE DEPARTMENT MONTHLY ACTIVITY & STATUS REPORT FOR OCTOBER 2022

Fire Chief Frizzell reported for the month of October 2022 the following: 53 total calls. A breakdown is included in the packets.

4. CONSIDER AND APPROVE AN ORDINANCE APPROVING AND AUTHORIZING THE EXECUTION OF A STATE INFRASTRUCTURE BANK LOAN AGREEMENT; APPROVING THE LEVY OF A TAX IN PAYMENT OBLIGATIONS THEREUNDER; AND APPROVING CERTAIN MATTERS RELATED THERETO

Mr. Angerstein stated this is the closing Ordinance for the State Infrastructure Loan, a six-million-dollar street and water infrastructure upgrade. Council member Caldwell made a motion to approve an Ordinance approving and authorizing the execution of a State Infrastructure Bank Loan Agreement; approving the levy of a tax in payment obligations thereunder; and approving certain matters related thereto. Council member Jones seconded the motion. Motion passes 4-0.

5. CONSIDER AND APPROVE UPDATES TO POLICIES PD 5.02, PD 6.02, PD 6.03 IN PERSONNEL POLICY AND PROCEDURE MANUAL

Mr. Angerstein stated these updates to the personnel policy relate to the vacation leave policy and revisions to the holiday leave benefits for Firefighters. Council member Jones made a motion to approve updates to Policies PD 5.02, PD 6.02, PD 6.03 in Personnel Policy and Procedure Manual. Council member Beasley seconded the motion. Motion passes 4-0.

6. CONSIDER AND APPROVE LIST OF SURPLUS ITEM/S WHICH NO LONGER SERVE ANY USEFUL PURPOSE FOR THE CITY TO BE LISTED ON THE ONLINE AUCTIONEERING SERVICE FROM RENE' BATES AUCTIONEERS, INC OR TO BE SCRAPPED

Mayor Pro Tem Marsh made a motion to approve list of surplus item/s which no longer serve any useful purpose for the City to be listed on the online auctioneering service from Rene' Bates Auctioneers, Inc or to be scrapped. Council member Caldwell seconded the motion. Motion passes 4-0.

7. CONSIDER AND APPROVE PRELIMINARY PROJECT PRIORITIES FOR THE CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUNDS PROVIDED BY THE AMERICAN RESCUE PLAN ACT

Mr. Angerstein explained the City has \$1,585,240.00 in ARPA funds to be expended. There are some items that have been funded to date. Council spent time going over each item in the following list. Mr. Angerstein ask council to prioritize these items. Mayor Pro Tem Marsh stated he would like to make the plant repairs a priority, Council member Caldwell stated he would like to make the Moosehead parking lot a priority and Council member Beasley stated she would like to see the plants repaired. After a lengthy discussion, Council member Beasley made a motion to table the item and submit priorities at the next meeting. Council member Caldwell seconded the motion. Motion passes 4-0.

Ranking	Description	Approved Budget	Approx. Budget
Projects Already Funded			
	Police Ticketwriter Laptops/Printers	\$90,550.00	
	Animal Shelter	\$270,355.41	
	Street Dept Motor Grader - From Houston County	\$60,000.00	
	EDA water line/S 5th St construction MATCH COMMITTED	\$265,000.00	
Projects recommended by City Staff and Council			
0	Wastewater Plant Sludge Removal		\$110,000.00
0	North Wastewater Plant Digester Cleaning and New Mixer		\$130,225.00
0	New Roof and Fascia/Gutter for City Hall		\$65,000.00
0	Double Drum Vibratory Roller 3-5 ton		\$32,137.00
0	Square Parking Lot - by Moosehead		\$300,000.00
0	Parking Lot purchased from Carrabba		\$180,000.00
0	6 New "Welcome to Crockett" signs		\$100,000.00
0	IT Williams Bathroom roof, paint, and lights		\$22,000.00
0	IT Williams Pavilion, slab, tables/bbq pit		\$60,000.00
0	Downtown Strategic Plan and Study		\$25,000.00
0	Farmer's Market pavilion, Food Park hookups		\$35,000.00
0	Downtown Visitor's Center		\$120,000.00
0	4 sets of Bunker gear		\$20,000.00
0	Fire Station Bay Heaters		\$20,000.00
0	New Concrete for Fire Station Bay		\$50,000.00
0	Police Tahoe		\$64,000.00
0	Repairs to Ag Arena Roof		\$185,000.00
0	Sand Blast and Repaint Pavilion / Front of Civic Center		\$30,000.00
Poss. funding by Grants/Loans			
0	Sewer Plant Belt Press (\$250k - \$350k)		\$250,000.00
0	Repairs to North WWTP Clarifier #1		\$510,000.00
0	South Wastewater Trx Plant Bar Screen		\$200,000.00
0	N 4th-Patterson Sewer Main Replacement		\$300,000.00
0	N Durrett 6 inch Water Main Replacement		\$216,505.00
0	N 4th New Waterline (College Hill to Loop 304)		\$500,000.00
	Total Approved	\$685,905.41	
	Total Available ARPA Funds	\$1,585,240.00	

8. CONSIDER AND APPROVE INCREASING BUDGET FOR FORENSIC AUDIT OF CROCKETT ECONOMIC AND INDUSTRIAL DEVELOPMENT CORPORATION

Mr. Angerstein stated the auditors are requesting the budget be increased due to the fact that when their proposal was submitted it was without knowledge of what was involved; the goal is to submit a report before Christmas. The original proposal was \$75,000.00 to \$100,000.00 and they are requesting an increase of \$115,000.00 up to \$125,000.00. Mayor Pro Tem Marsh made a motion to approve increasing budget for forensic audit of Crockett Economic and Development Corporation. Council member Caldwell seconded the motion. Motion passes 4-0.

9. CONSIDER AND APPROVE A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CROCKETT, SELECTING AN ENGINEERING FIRM IN CONJUNCTION WITH THE SUBMITTAL OF AN APPLICATION FOR FUNDING THROUGH THE TEXAS DEPARTMENT OF AGRICULTURE (TDA) FOR THE TEXAS COMMUNITY BLOCK GRANT PROGRAM (CDBG-2023) GRANT FOR WASTEWATER IMPROVEMENTS

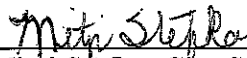
Mr. Angerstein stated two bids were received and opened on November 30, 2022. The firms submitting proposals are: KSA Engineers and SPI Engineers. The scoring committee recommends awarding the bid to KSA Engineers. Mayor Pro Tem Marsh made a motion to approve a Resolution of the City Council of the City of Crockett, selecting an engineering firm in conjunction with the submittal of an application for funding through the Texas Department of Agriculture (TDA) for the Texas Community Block Grant Program (CDBG-2023) grant for wastewater improvements be awarded to KSA Engineers. Council member Beasley seconded the motion. Motion passes 4-0.

ADJOURNMENT

Without objection, Mayor Fisher adjourned the meeting at 7:05 P.M.


 Dr. Ianthia Fisher, Mayor

ATTEST:


 Mitzi Stefka, City Secretary