

MINUTES OF THE CROCKETT CITY COUNCIL MEETING HELD ON THE 19<sup>th</sup> DAY OF MAY 2022 IN THE CITY HALL COUNCIL CHAMBERS, LOCATED AT 200 NORTH FIFTH IN THE CITY OF CROCKETT, HOUSTON COUNTY TEXAS AT 6:30 P.M.

THE COUNCIL MET IN SPECIAL SESSION WITH THE FOLLOWING MEMBERS PRESENT: IANTHIA FISHER, GENE CALDWELL, ERNEST JACKSON, MARQUITA BEASLEY & MIKE MARSH. CITY OFFICIALS PRESENT: CITY ADMINISTRATOR JOHN ANGERSTEIN, CITY SECRETARY MITZI STEFKA, POLICE CHIEF CLAYTON SMITH AND FIRE CHIEF JASON FRIZZELL. DARRELL JONES NOT PRESENT.

#### OPEN MEETING WITH INVOCATION AND PLEDGE

Mayor Fisher called the formal session open. Council member Jackson gave the invocation and all joined in the pledge.

#### RECOGNITION OF VISITORS

Mayor Fisher recognized all visitors present.

COMMENTS FROM AUDIENCE OR COUNCIL *(At this time, anyone will be allowed to speak on City related matters only; no personnel matters or matters under litigation will be allowed. The length of time may not exceed three minutes. NO Council discussion or action may take place on a matter until such matter has been placed on an agenda and posted in accordance with law.)*

#### 1. APPROVAL OF MINUTES: REGULAR MEETING: MAY 2, 2022

Council member Beasley made a motion to approve the minutes of the May 2, 2022 Regular Meeting. Council member Jackson seconded the motion. Motion passes 4-0.

#### 2. POLICE DEPARTMENT MANPOWER & CRIMINAL INCIDENT REPORT FOR APRIL 2022

Chief Smith reported for the month of April 2022; 13 total manpower, 2606 total manpower hours, 564 total calls and 15 total accidents. A breakdown of the criminal reports is included in the packets.

#### 3. FIRE DEPARTMENT MONTHLY ACTIVITY & STATUS REPORT FOR APRIL 2022

Fire Chief Frizzell reported for the month of April 2022 the following: 52 total calls. A breakdown is included in the packets.

#### 4. REPORT ON TEXAS COMMISSION ON ENVIRONMENTAL QUALITY VIOLATIONS AND PUBLIC NOTICES

Mr. Angerstein briefly went over the notices sent out to residents regarding TCEQ violations. He explained that all violations were for procedural issues and not

contaminate problems or issues of water quality. There have been procedures put in place to ensure compliance in the future. He stated that the drinking water is always safe and of good quality.

5. PRESENTATION AND DISCUSSION OF DEPARTMENTAL CAPITAL REQUESTS FOR FISCAL YEAR 2023 BUDGET

The following Capital Requests were presented to council by Mr. Angerstein. No action taken:

- Fire Department - addition of two full time firefighters (\$110,360)
- Police Department – three new patrol units (\$162,293)
- Salary Survey – (\$30,000)
- Street Department – Double Drum Asphalt Compactor (\$48,354)
- Street Department – Used International Dump Truck (\$65,000)
- Wastewater – Vacuum trailer (\$23,900)
- Wastewater – Digester Aerator (\$71,000)
- Wastewater – Deragger Stations/Controllers (\$33,500)
- Water/Wastewater – Chlorinator pumps/boosters, influent pump service crane & belt conveyor (\$33,047)

6. CONSIDER AND APPROVE A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CROCKETT SELECTING A GRANT WRITER/ADMINISTRATOR TO ASSIST THE CITY IN ITS APPLICATION AND ADMINISTRATION OF A CONTRACT, IF AWARDED, FROM THE TEXAS DEPARTMENT OF AGRICULTURE (TDA) COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (CDBG) FOR DOWNTOWN REVITALIZATION AND MAIN STREET PROGRAMS

Mr. Angerstein noted the maximum dollar amount for this grant is \$500,000 with a 15% match. Mayor Pro Tem Marsh made a motion to approve a resolution of the City Council of the City of Crockett selecting a grant writer/administrator to assist the city in its application and administration of a contract, if awarded, from the Texas Department of Agriculture (TDA) Community Development Block Grant and Main Street Programs as Gary Traylor & Associates. Council member Beasley seconded the motion.

Motion passes 4-0.

7. CONSIDER AND APPROVE A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CROCKETT SELECTING A GRANT WRITER/ADMINISTRATOR TO ASSIST THE CITY IN ITS APPLICATION AND ADMINISTRATION OF A CONTRACT, IF AWARDED, FROM THE TEXAS DEPARTMENT OF AGRICULTURE (TDA) FIRE, AMBULANCE AND SERVICES TRUCK FUND (FAST) FOR EMERGENCY RESPONSE AND SPECIAL SERVICES TO RURAL AREAS

Mr. Angerstein noted the maximum dollar amount for this grant is \$750,000 with a \$45,000 match, this grant will be for the purchase of a new fire truck. Mayor Pro Tem

Marsh made a motion to approve a resolution of the City Council of the City of Crockett selecting a grant writer/administrator to assist the city in its application and administration of a contract, if awarded, from the Texas Department of Agriculture (TDA) fire, ambulance and services truck fund (FAST) for emergency response and special services to rural areas as Gary Traylor & Associates. Council member Beasley seconded the motion. Motion passes 3-0. Council member Jackson left the meeting.

8. CONSIDER AND APPROVE A RESOLUTION OF THE CITY OF CROCKETT, TEXAS, AUTHORIZING THE SUBMISSION OF A HAZARD MITIGATION GRANT PROGRAM (HMGP) APPLICATION THROUGH THE TEXAS DIVISION OF EMERGENCY MANAGEMENT AND AUTHORIZING THE MAYOR AND CITY MANAGER TO ACT AS THE CITY'S EXECUTIVE OFFICERS AND AUTHORIZED REPRESENTATIVES IN ALL MATTERS PERTAINING TO THE CITY'S PARTICIPATION IN THE DR-4485 HAZARD MITIGATION GRANT PROGRAM

Council member Jackson came back in to the meeting.

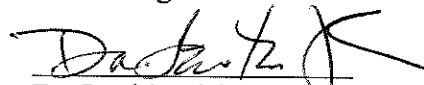
Mr. Angerstein noted this grant will be for Early Warning Systems across the city and also repairs to the storm creeks on both sides of East Houston and tie into West Houston. The total amount of grant is \$839,250 with a match of \$93,250. Council member Beasley made a motion to approve a resolution of the City of Crockett, Texas, authorizing the submission of a Hazard Mitigation Grant Program (HMGP) application through the Texas Division of Emergency Management and authorizing the Mayor and City Manager to act as the city's executive officers and authorized representatives in all matters pertaining to the city's participation in the DR-4485 Hazard Mitigation Grant Program. Council member Jackson seconded the motion. Motion passes 4-0.

9. CONSIDER AND APPROVE APPOINTMENT OF BOARD MEMBER/S AND EX-OFFICIO MEMBER/S TO CROCKETT ECONOMIC & INDUSTRIAL DEVELOPMENT CORPORATION


Mr. Gentry explained that he had been in contact with two people but had not finalized or confirmed with them. Mayor Fisher recommends Keisha Thomas as a board member. No Motion. No action.

#### ADJOURNMENT

Without objection, Mayor Fisher adjourned the meeting at 7:51 P.M.

  
Dr. Ianthia Fisher, Mayor

ATTEST:

  
Mitzi Stefka, City Secretary