

MINUTES OF THE CROCKETT CITY COUNCIL MEETING HELD ON THE 21<sup>st</sup> DAY OF MARCH 2022 IN THE CITY HALL COUNCIL CHAMBERS, LOCATED AT 200 NORTH FIFTH IN THE CITY OF CROCKETT, HOUSTON COUNTY TEXAS AT 6:00 P.M.

THE COUNCIL MET IN REGULAR SESSION WITH THE FOLLOWING MEMBERS PRESENT: IANTHIA FISHER, GENE CALDWELL, ERNEST JACKSON, MARQUITA BEASLEY & MIKE MARSH. CITY OFFICIALS PRESENT: CITY ADMINISTRATOR JOHN ANGERSTEIN, CITY SECRETARY MITZI STEFKA, POLICE CHIEF CLAYTON SMITH AND FIRE CHIEF JASON FRIZZELL. DARRELL JONES NOT PRESENT.

#### OPEN MEETING WITH INVOCATION AND PLEDGE

Mayor Fisher called the formal session open. Council member Jackson gave the invocation and all joined in the pledge.

#### RECOGNITION OF VISITORS

Mayor Fisher recognized all visitors present.

COMMENTS FROM AUDIENCE OR COUNCIL *(At this time, anyone will be allowed to speak on City related matters only; no personnel matters or matters under litigation will be allowed. The length of time may not exceed three minutes. NO Council discussion or action may take place on a matter until such matter has been placed on an agenda and posted in accordance with law.)*

#### 1. APPROVAL OF MINUTES: REGULAR SESSION – MARCH 7, 2022

Mayor Pro Tem Marsh made a motion to approve the minutes of the March 7, 2022 Regular Meeting. Council member Beasley seconded the motion. Motion passes 4-0.

#### 2. PRESENTATION FROM JOSEPH TUGGLE ON EAGLE SCOUT PROJECT IN DAVY CROCKETT MEMORIAL PARK

Joseph Tuggle presented council with his Eagle Scout project, building and placing six benches along the disc frisbee trails, in Davy Crockett Memorial Park.

➤ Mayor Fisher moved to Item #6 at this time.

#### 3. POLICE DEPARTMENT MANPOWER & CRIMINAL INCIDENT REPORT FOR FEBRUARY 2022

Chief Smith reported for the month of February 2022; 13 total manpower, 2311 total manpower hours, 467 total calls and 17 total accidents. A breakdown of the criminal reports is included in the packets.

#### 4. FIRE DEPARTMENT MONTHLY ACTIVITY & STATUS REPORT FOR FEBRUARY 2022

Fire Chief Frizzell reported for the month of February 2022 the following: 43 total calls. A breakdown is included in the packets.

5. PRESENTATION FROM BEN ROSENBERG, FINANCIAL ADVISOR WITH U.S. CAPITAL ADVISOR REGARDING THE SALE SUMMARY FOR THE CERTIFICATES OF OBLIGATION, SERIES 2022 FOR THE TEXAS WATER DEVELOPMENT BOARD'S DRINKING WATER STATE REVOLVING FUND

Mr. Ben Rosenberg explained to council this Certificate of Obligation is for the water line replacement project. The total project cost is \$3,450,905, \$1,705,905 is Texas Water Development Board principal forgiveness and \$1,745,000 is a 0% interest loan with the first payment not due for two years.

6. PRESENTATION / DISCUSSION / ACCEPTANCE OF FISCAL YEAR 2021 FINANCIAL AUDIT

Ms. Molly Abele, of Axley & Rode Lufkin, TX presented the audit for Fiscal Year 2021. Ms. Abele stated they were issuing an unmodified opinion, which is the highest they can give and which states that everything is presented fairly in all material respects. She continued that the general fund budget was under budget by \$268,585 in expenditures for the year with the City having an overall net gain of \$554,917 for the year. Ms. Abele explained that the Crockett Economic and Industrial Development Corporation balance sheet shows changes in total expenditures increased by \$256,551 in the Incentive line item, revenues stayed comparable to last year. There were findings from the prior year audit that needed to be corrected; one with the city and three with CEIDC. The city fully corrected their finding, two were fully corrected and one partially corrected for CEIDC. The board added all board members to check signing but checks are still presigned in advance of check processing. Mayor Pro Tem Marsh ask Mr. Gentry if checks were still being presigned, he responded no they were not. Ms. Abele stated Mr. Angerstein noted that there will still checks being signed in advance of processing. Mayor Fisher summarized that there are still blank checks being signed ahead of processing and with this citation in the audit it effects the city funding from various agencies. Mr. Angerstein noted all City accounts were frozen and put on hold until a Corrective Action Plan was submitted. The hold was released and reimbursement was received. After council discussion, Mayor Pro Tem Marsh made a motion to accept the audit as presented and to have a special called meeting to address and correct issues with CEIDC and that no presigned checks be presented for payment until after that meeting. Council member Caldwell seconded the motion. Motion passes 4-0.

➤ Mayor Fisher went back to Item #3.

7. CONSIDER AND APPROVE AN ORDINANCE AUTHORIZING THE ISSUANCE OF THE CITY OF CROCKETT, TEXAS, COMBINATION TAX AND SURPLUS REVENUE CERTIFICATES OF OBLIGATION, SERIES 2022; AUTHORIZING EXECUTION AND DELIVERY OF A PAYING AGENT/REGISTRAR AGREEMENT AND AN ESCROW AGREEMENT RELATING TO SUCH CERTIFICATES;

PRESCRIBING THE FORM OF SAID CERTIFICATES; LEVYING A TAX AND PLEDGING SURPLUS REVENUES OF THE WATER AND SEWER SYSTEM IN PAYMENT THEREOF; AND ENACTING OTHER PROVISIONS RELATING THERETO

Mayor Pro Tem Marsh made a motion to approve an Ordinance authorizing the issuance of the City of Crockett, Texas, Combination Tax and Surplus Revenue Certificates of Obligation, Series 2022; authorizing execution and delivery of a Paying Agent/Registrar Agreement and an Escrow Agreement relating to such Certificates; prescribing the form of said certificates; levying a tax and pledging surplus revenues of the Water and Sewer System in payment thereof; and enacting other provisions relating thereto. Council member Jackson seconded the motion. Motion passes 4-0.

8. CONSIDER AND APPROVE A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF CROCKETT, TEXAS APPROVING A PRINCIPAL FORGIVENESS AGREEMENT WITH THE TEXAS WATER DEVELOPMENT BOARD AND AUTHORIZING THE MAYOR AS THE DESIGNATED REPRESENTATIVE OF THE CITY TO EXECUTE THE PRINCIPAL FORGIVENESS AGREEMENT; AND APPROVING OTHER MATTERS RELATED THERETO

Council member Beasley made a motion to approve a Resolution by the City Council of the City of Crockett, Texas approving a Principal Forgiveness Agreement with the Texas Water Development Board and authorizing the Mayor as the Designated Representative of the City to execute the Principal Forgiveness Agreement; and approving other matters related thereto. Council member Jackson seconded the motion. Motion passes 4-0.

9. CONSIDER AND APPROVE AN ORDINANCE OF THE CITY OF CROCKETT, TEXAS ADOPTING A WATER CONSERVATION AND EMERGENCY WATER DEMAND MANAGEMENT PLAN TO PROMOTE RESPONSIBLE USE OF WATER AND ESTABLISHING CRITERIA FOR THE INITIATION AND TERMINATION OF DROUGHT RESPONSE STAGES INCLUDING RESTRICTIONS; PROVIDING A SAVINGS CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR FILING; PROVIDING FOR PUBLICATION BY CAPTION AND; PROVIDING AN EFFECTIVE DATE

Mayor Pro Tem Marsh made a motion to approve an Ordinance of the City of Crockett, Texas adopting a Water Conservation and Emergency Water Demand Management Plan to promote responsible use of water and establishing criteria for the initiation and termination of drought response stages including restrictions; providing a savings clause; providing a severability clause; providing for filing; providing for publication by caption and; providing an effective date. Council member Beasley seconded the motion. Motion passes 4-0.

10. CONSIDER AND APPROVE A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CROCKETT, HOUSTON COUNTY, TEXAS APPOINTING THE ELECTION OFFICIALS FOR THE MAY 7, 2022 GENERAL ELECTION, SETTING

THE RATE OF PAY FOR THE ELECTION OFFICIALS, THE MAXIMUM NUMBER OF ELECTION CLERKS FOR THE POLLING PLACE AND DESIGNATION OF THE EARLY VOTING BALLOT BOARD

Council member Jackson made a motion to approve a Resolution of the City Council of the City of Crockett, Houston County, Texas appointing the Election Officials for the May 7, 2022 General Election, setting the rate of pay for Election Officials, the maximum number of Election Clerks for the polling place and designation of the Early Voting Ballot Board. Council member Beasley seconded the motion. Motion passes 4-0.

11. CONSIDER AND APPROVE DESIGNATION OF DEPUTY EARLY VOTING CLERKS

Council member Beasley made a motion to approve the designation of Deputy Early Voting Clerks as Selena Eleby and John Angerstein. Council member Caldwell seconded the motion. Motion passes 4-0.

12. CONSIDER AND APPROVE THE PURCHASE OF A SEWER CAMERA USING FUNDS FROM SANITARY SEWER OVERFLOW REVENUE

Council member Jackson made a motion to approve the purchase of a sewer camera from EnviroSight for \$76,603.00 and using funds from Sanitary Sewer Overflow Revenue. Council member Beasley seconded the motion. Motion passes 4-0.

13. CONSIDER AND APPROVE A RESOLUTION TO ELECT THE STANDARD ALLOWANCE AVAILABLE UNDER THE REVENUE LOSS PROVISION OF THE CORONAVIRUS LOCAL FISCAL RECOVERY FUND ESTABLISHED UNDER THE AMERICAN RESCUE PLAN ACT

Council member Beasley made a motion to approve a Resolution to elect the standard allowance available under the Revenue Loss Provision of the Coronavirus Local Fiscal Recovery Fund established under the American Rescue Plan Act. Council member Jackson seconded the motion. Motion passes 4-0.

14. CONSIDER AND APPROVE RECOMMENDED SPEED ZONES AT DAVY CROCKETT MEMORIAL PARK

Council member Jackson made a motion to approve the recommended speed zones at Davy Crockett Memorial Park of 10 MPH within the park and 25 MPH for streets leading into the park; Edmiston Drive, Brazos Street and S. 5<sup>th</sup> Street. Council member Caldwell seconded the motion. Motion passes 4-0.

15. CONSIDER AND APPROVE JOB DESCRIPTION OF FIRE MARSHAL

Council member Beasley made a motion to approve the job description of Fire Marshal. Council member Caldwell seconded the motion. Motion passes 4-0.

16. EXECUTIVE SESSION: GOV. CODE SECTION 551.072 - DELIBERATION REGARDING REAL PROPERTY. TO DELIBERATE THE PURCHASE, EXCHANGE, LEASE, OR VALUE OF REAL PROPERTY

Mayor Fisher announced council would convene into Executive Session according to Gov. Code Section 551.072 – Deliberation Regarding Real Property. To Deliberate the Purchase, Exchange, Lease, or Value of Real Property. Time was 7:12 P.M.

RECONVENE INTO REGULAR SESSION AND CONSIDER ACTION, IF ANY, ON EXECUTIVE ITEMS

Council reconvened into open session at 7:42 P.M. No Action.

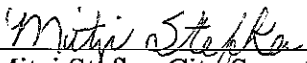
ADJOURNMENT

Without objection, Mayor Fisher adjourned the meeting at 7:43 P.M.



Dr. Ianthia Fisher, Mayor

ATTEST:



Mitzi Stefka, City Secretary