

## **ADMINISTRATION/PROFESSIONAL SERVICES**

### **PUBLIC NOTICE**

The City of Crockett plans to apply for the upcoming 2024 Downtown Revitalization Grant from the Texas Community Development Block Grant (TxCDBG) Program of the Texas Department of Agriculture (TDA). These services are being solicited to assist the City in its application and administration of the TxCDBG contract, if awarded, to support sidewalk and lighting improvements in the City of Crockett. Accordingly, the City is seeking to contract with a qualified Professional Administrator or Service Provider to prepare the application and/or administer the awarded contract.

Please submit your proposal of services and a statement of qualifications for the proposed services to the address below:

Butch Calvert  
Program & Grants Manager  
200 North 5<sup>th</sup> Street  
Crockett, TX 75835

**Proposals shall be received by the City/County no later than 5:00pm on March 11<sup>th</sup>, 2024.**

The City reserves the right to negotiate with any and all individuals or firms that submit proposals, as per the Texas Professional Services Procurement Act and the Uniform Grant and Contract Management Standards. Section 3 Residents and Business Concerns, Minority Business Enterprises, Small Business Enterprises and Women Business Enterprises are encouraged to submit proposals.

The City of Crockett is an Affirmative Action/Equal Opportunity Employer.