



**REQUEST FOR PROPOSAL  
FOR REMOVAL AND INSTALLATION OF  
ROOF SHINGLES FOR  
CITY OF CROCKETT PUBLIC LIBRARY**

**SEALED PROPOSALS MUST BE DELIVERED OR MAILED TO:  
JOHN ANGERSTEIN  
CITY OF CROCKETT, TEXAS  
200 N. 5TH STREET CROCKETT, TX 75835**

The City of Crockett will receive sealed proposals at City Hall, Office of City Administrator, Monday through Friday, 8:00 a.m. to 5:00 p.m., at 200 N. 5th Street Crockett, TX 75835 beginning on August 10<sup>th</sup>, 2017 at 8:00 a.m. Sealed proposals will be accepted through August 24<sup>th</sup>, 2017, until 5:00 p.m. at which time, the bids will be opened for inspection. Proposals are anticipated to be presented to the City Council for approval on August 28<sup>th</sup>, 2017.

## **GENERAL**

The intent of this solicitation is to secure proposals for the removal and replacement of roofing shingles on the Crockett Public Library located at 709 East Houston Avenue, Crockett, TX 75835.

## **DEFINITIONS**

The term "owner" means City of Crockett. The term "contractor" means the responsible bidder awarded the contract for the work. The term "roof shingles" means all materials and labor required to install appropriate roof shingles.

## **DESCRIPTION**

Provide a detailed bid, including material, permit, and labor description and charges for removal of old shingles and installation of new roof shingles on the Crockett Public Library.

The contractor shall propose roofing materials and installation with a 30-yr minimum warranty and of "Architectural Style". They should also be of the same color to match the existing roofs of the City Hall and Police Station at 200 N. 5<sup>th</sup> Street. These shingles shall be nailed on and not stapled.

The contractor shall also propose the removal of the old metal eave trim and installation of new metal eave trim. The contractor shall also propose the installation of minimum #15 felt. The contractor shall also propose the installation of new lead pipe jacks for all pipes penetrating through the roof surface.

Removal and disposal of old shingle roofing material is required. All construction debris clean up and removal will be the responsibility of the contractor and should be included with the submitted bid. All debris will be properly and legally disposed of according to all rules and regulations of this City and the State of Texas.

The owner reserves the right to consider proposals for roof shingles varying in minor respects from any specific requirements specified herein, but judged to meet the intent of this specification.

The owner will evaluate each proposal and will make a decision based upon the cost, function, and quality of the proposed installation. Cost of the roof shingles & installation will not be the sole consideration for accepting or rejecting the proposal. The owner reserves the right to reject any or all proposals.

**CONTRACTOR SUPPLIED MEASUREMENTS**

All bidders are expected to inspect and measure the site at 709 East Houston Avenue, Crockett, TX 75835. Appointments need to be made by contacting John Angerstein or John Erickson at (936) 544-5156.

**MATERIALS**

The contractor shall provide materials that have a proven track record, and shall be responsible for all products, components, accessories, and methods used in installation of the roof shingles. The minimum code requirements of the International Building Code as adopted by the City of Crockett for material quality, fabrication, and installation procedures shall be met or exceeded, for applicable methods employed.

**REQUIRED SUBMITTALS**

With bid proposal at the time of bidding, the contractor shall furnish a complete bid including a detailed list of materials and labor. All bids are required to include work start and completion dates.

Materials brand name and warranty information will be submitted with bid. Bids may include color suggestions, however, color options should be provided to match current color of City Hall or Police Station roofs at 200 N. 5<sup>th</sup>. Street.

Any proposal received after that time is deemed non-responsive and will be returned unopened. No proposals will be accepted by oral communications, telephone, electronic mail, telegraphic transmission, or facsimile transmission.

All costs attributable to the preparation of a proposal or any presentation required to supplement or clarify the proposal are borne by the contractor.

The owner will rank the proposals in terms of meeting the requirements of this RFP. Additional information may be sought from contractor during the evaluation period.

All proposals remain valid for a minimal period of 30 days subsequent to the RFP closing date.

**TIME OF COMPLETION**

All construction work shall be completed no later than 45 days after the award of bid.

**AWARD**

The proposal of the successful contractor will be incorporated into the project contract and will become a part of the subsequent contractual documents. Failure to accept this obligation will result in the cancellation of any award. Any damages accruing to the City of Crockett, as a result of the contractor's failure to contract, will be recovered from the contractor.

The successful contractor shall enter into a contract for the performance of the work proposed and the contract shall incorporate all applicable provisions of this RFP.

The City of Crockett reserves the right, in its sole discretion, to award the contract to another contractor if contract negotiations do not appear successful or if contractor fails to meet requirements of contract or this Request for Proposal.

**PAYMENT FOR WORK**

Partial payment may be requested upon award of contract, not to exceed fifty percent of total bid. The remaining contract amount will be retained until the project is deemed complete and accepted by the owner.

**BID PROPOSAL ACCEPTANCE AND INFORMATION**

All bid proposals will be received until August 24<sup>th</sup>, 2017, at 5:00 p.m., at the address listed below:

John Angerstein  
City of Crockett  
200 N. 5th Street  
Crockett, TX 75835

## **AGREEMENT**

In accordance with the provisions of the proposal, the undersigned hereby proposes to furnish all labor and materials for the removal and installation of roof shingles for the Public Library at 709 East Houston Avenue, Crockett, TX 75835.

BID PRICE: \$ \_\_\_\_\_

SIGNED: \_\_\_\_\_

TITLE: \_\_\_\_\_

FULL NAME: \_\_\_\_\_

FIRM NAME: \_\_\_\_\_

FIRM ADDRESS: \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_

Please attach this with your detailed bid.