

MINUTES OF THE CROCKETT CITY COUNCIL MEETING HELD ON THE 17<sup>th</sup> DAY OF NOVEMBER 2003 IN THE CITY HALL COUNCIL CHAMBERS, LOCATED AT 200 NORTH FIFTH IN THE CITY OF CROCKETT, HOUSTON COUNTY TEXAS AT 6:00 P.M.

THE COUNCIL MET IN REGULAR SESSION WITH THE FOLLOWING MEMBERS PRESENT: WAYNE MASK, JACK SHIVELEY, DARRELL JONES, NATHAN GARDNER, MARGARET BURNETT & CHUCK CUNNINGHAM. CITY OFFICIALS PRESENT: CITY ADMINISTRATOR RONALD DUNCAN, CITY SECRETARY MITZI THOMPSON, FIRE CHIEF DARRELL DECKARD & POLICE OFFICER MICHAEL HARRELL.

1. OPEN MEETING WITH INVOCATION AND PLEDGE

Mayor Mask called the formal session open. Council member Jones gave the invocation and all joined in the pledge.

2. RECOGNITION OF VISITORS

Mayor Mask recognized all visitors present.

3. APPROVAL OF MINUTES: NOVEMBER 3, 2003 - REGULAR MEETING

Motion was made by Mayor Pro Tem Shiveley to approve the minutes of the November 3, 2003 - Regular Meeting as written. Motion seconded by Council member Burnett. Motion passes 5-0.

4. REPORTS: MAYOR – Reminded all of the upcoming Christmas parade on Thursday and of the festivities on the square Saturday.

CITY ADMINISTRATOR – Texas Commission on Environmental Quality received a complaint from a citizen on burning in the city. The inspector read the city's ordinances and they are in place but the ordinance needs to be enforced more rigidly or the city could be fined. Cities Aggregation Power Project signed the contract for next year's electric supplier – it will be TXU Electric.

5. CONSIDER AND APPROVE A RESOLUTION OF THE CITY OF CROCKETT AUTHORIZING THE FILING OF A GRANT APPLICATION, IN CONJUNCTION WITH HOUSTON COUNTY, WITH THE DEEP EAST TEXAS COUNCIL OF GOVERNMENTS (DETCOG) FOR A REGIONAL SOLID WASTE GRANTS PROGRAM GRANT; AUTHORIZING WAYNE MASK, MAYOR, AND RONALD M. DUNCAN, CITY ADMINISTRATOR TO ACT ON BEHALF OF THE CITY OF CROCKETT IN ALL MATTERS RELATED TO THE APPLICATION; AND PLEDGING THAT IF A GRANT IS RECEIVED THE CITY OF CROCKETT, AS WELL AS HOUSTON COUNTY,

WILL COMPLY WITH THE GRANT REQUIREMENTS OF THE DEEP EAST TEXAS COUNCIL OF GOVERNMENTS, THE TEXAS COMMISSION ON ENVIRONMENTAL QUALITY AND THE STATE OF TEXAS

Mr. Duncan explained that this is the second request for this grant, to join with the county for the solid waste control position. It will be another \$20,000.00 grant and will cover an eighteen-month period. It will allow us to supplement what is already budgeted with the county for that position. The County Commissioners have already passed and signed their resolution. Motion was made by Council member Jones to approve the Resolution authorizing the filing of a grant application, in conjunction with Houston County, with the Deep East Texas Council of Governments (DETCOG) for a regional Solid Waste Grants program grant. Motion seconded by Council member Cunningham. Motion passes 3-2. Council members Gardner & Burnett abstained from voting.

6. PUBLIC HEARING ON REQUEST FROM TAMMIE TILLIS FOR A SPECIFIC USE PERMIT FOR A MOBILE HOME TO BE LOCATED AT 307 POLAR LANE, A PART OF THE A.E. GOSSETT SURVEY, A-423, HOUSTON COUNTY, TEXAS: CLOSE PUBLIC HEARING

Mayor Mask opened the public hearing. Mr. Tim Culp stated that there were two conditions; removal of the existing house removed and the lot be cleaned before mobile home is moved. Mayor Mask closed the public hearing.

7. CONSIDER REQUEST FROM TAMMIE TILLIS FOR A SPECIFIC USE PERMIT FOR A MOBILE HOME TO BE LOCATED AT 307 POLAR LANE, A PART OF THE A.E. GOSSETT SURVEY, A-423, HOUSTON COUNTY, TEXAS

Motion was made by Mayor Pro Tem Shiveley to approve the request from Tammie Tillis for a specific use permit for a mobile home to be located at 307 Polar Lane. The conditions for the permit are for the existing house to be removed and the lot will be cleaned. Motion seconded by Council member Gardner. Motion passes 5-0.

8. CONSIDER AND APPROVE FINAL WATER AND SEWER UTILITY EASEMENTS FOR COLE CREEK APARTMENTS; LANKFORD INTERESTS

Mr. Duncan explained that these easements would allow the city to conduct necessary maintenance on the property. Council member Gardner asked if drainage issues had been worked out; Mr. Duncan explained that water drainage will go back to the loop to the ditch system. Motion was made by Council member Gardner to approve the easements for Cole Creek Apartments. Motion seconded by Council member Burnett. Motion passes 5-0.

9. CONSIDER ALL MATTERS INCIDENT AND RELATED TO APPROVING AND AUTHORIZING PUBLICATION OF NOTICE OF INTENTION TO ISSUE CERTIFICATES OF OBLIGATION, INCLUDING THE ADOPTION OF A RESOLUTION PERTAINING THERETO

Mr. Duncan explained stated that this would authorize the city secretary to issue a legal notice and this notice will enable the council to discuss issuing a certificate of obligation/revenue bond for \$1.15 million. This will allow the city to consolidate several debts including all lease purchase agreements and the city's match on the sewer project and possibly updating the water meters to a digital reading method. It will also include amounts for the library air conditioning system. Motion was made by Council member Cunningham to approve and authorize the publication of notice of intention to issue certificates of obligation, including the adoption of a resolution. Motion seconded by Mayor Pro Tem Shiveley. Motion passes 5-0.

10. CONSIDER AND APPROVE LETTER OF REQUEST FOR FIRST SOUTHWEST COMPANY REQUESTING PERMISSION TO BID ON CERTIFICATES OF OBLIGATION

Mr. Duncan explained that this is a letter for First Southwest Company stating that they have our permission to participate as a bidder. Motion was made by Mayor Pro Tem Shiveley to approve the letter of request for First Southwest Company requesting permission to bid on certificates of obligation. Motion seconded by Council member Burnett. Motion passes 5-0.

11. CONSIDER AND APPROVE PAYMENT OF BILLS

Motion was made by Council member Burnett to approve the payment of bills in the amount of \$14,812.26. Motion seconded by Mayor Pro Tem Shiveley. Motion passes 5-0.

12. COMMENTS FROM AUDIENCE OR COUNCIL

Council member Burnett – thanked City Secretary Mitzi Thompson for the new format of council packets.

Fire Chief Deckard – told council to prepare for heat from constituents as the enforcement of the burn policy is changing; our enforcement policy is changing and not the law. Mayor Mask commented that there are very few things that our solid waste department will not pickup so there are not many things that can be burned in the city. Council member Jones asked that the issue of burn permits be placed on a future agenda for additional discussion.

13. ADJOURNMENT

With no more business to consider, meeting was adjourned at 6:35 P.M.

