

MINUTES OF THE CROCKETT CITY COUNCIL MEETING HELD ON THE 18th DAY OF OCTOBER 2004 IN THE CITY HALL COUNCIL CHAMBERS, LOCATED AT 200 NORTH FIFTH IN THE CITY OF CROCKETT, HOUSTON COUNTY TEXAS AT 6:00 P.M.

THE COUNCIL MET IN REGULAR SESSION WITH THE FOLLOWING MEMBERS PRESENT: WAYNE MASK, JACK SHIVELEY, DARRELL JONES, JACKIE JONES & BILL HOLCOMB. CITY OFFICIALS PRESENT: CITY ADMINISTRATOR RONALD DUNCAN, CITY SECRETARY MITZI THOMPSON, CORPORAL MICHAEL HARRELL AND FIRE CHIEF DARRELL DECKARD. COUNCIL MEMBER ELOUISE WOOTEN WAS NOT PRESENT.

1. OPEN MEETING WITH INVOCATION AND PLEDGE

Mayor Mask called the formal session open. Council member J. Jones gave the invocation and all joined in the pledge.

2. RECOGNITION OF VISITORS

Mayor Mask recognized all visitors present.

3. APPROVAL OF MINUTES: - REGULAR MEETING – SEPTEMBER 20, 2004

Motion was made by Mayor Pro Tem Shiveley to approve the minutes of the September 20, 2004 Regular Meeting as written. Motion seconded by Council member D. Jones. Motion passes 4-0.

4. REPORTS: MAYOR – Chief Fisher will be hiring a police officer to work part time around the square

CITY ADMINISTRATOR – Pipeline for sewer lines is underway, water is safe to drink, and work on square is almost complete.

5. POLICE DEPARTMENT REPORT

Corporal Harrell reported for the time period of September 27 thru October 17, 2004; 16 total manpower, 2 reserve manpower, 1,718 total manpower hours, 20 total reserve manpower hours, 325 total calls, 7 total accidents. A breakdown of the criminal reports is included in the packets.

6. FIRE DEPARTMENT REPORT

Fire Chief Deckard reported for the month of September the following: 20 total calls. A breakdown is included in the packets.

7. **CONSIDER APPROVAL OF AMENDED BYLAWS FOR THE CROCKETT VOLUNTEER FIRE DEPARTMENT**

Captain Chris Gunnels explained to council that the officers find it necessary for the changes to the fire departments bylaws; the response percentage would change for the Deputy Fire Chief from 50% of all alarms to 25% and 40% of all drills, these would also include the Assistant Fire Chief. These changes will make the qualifications the same for all officers. Motion was made by Council member Holcomb to approve the amended bylaws for the Crockett Volunteer Fire Department. Motion seconded by Mayor Pro Tem Shiveley. Motion passes 4-0.

8. **CONSIDER APPROVAL OF PART-TIME EMPLOYEE IN THE STREET DEPARTMENT TO FULL-TIME STATUS**

City Administrator Duncan explained that John Harrell has worked for the City since July 2002. As a full time employee, he will continue his clean up duties, as well as assisting in street sweeping and other projects. Motion was made by Mayor Pro Tem Shively to approve John Harrell as a full time employee. Motion seconded by Council member Holcomb. Motion passes 4-0.

Mayor Mask then proceeded to Item No. 13 & 14

9. **CONSIDER AND APPROVE REAPPOINTMENT OF MEMBERS TO PLANNING AND ZONING COMMISSION**

Mayor Mask informed council that Della Newman and Tim Culp wish to remain on the commission. Motion was made by Council member Holcomb to approve Della Newman and Tim Culp as reappointments to the Planning and Zoning Commission. Motion seconded by Council member J. Jones. Motion passes 4-0.

10. **CONSIDER AND APPROVE AN ORDINANCE OF THE CITY OF CROCKETT, TEXAS, PRESCRIBING RULES AND REGULATIONS FOR THE CONDUCT OF PEDDLERS AND SOLICITORS; PROVIDING FOR THE LICENSING OF AND LICENSE FEES FOR PEDDLERS AND SOLICITORS; PRESCRIBING RULES AND REGULATIONS FOR THE CONDUCT OF CARNIVALS AND CIRCUSES; PROVIDING FOR THE LICENSING OF AND LICENSE FEES FOR CARNIVALS AND CIRCUSES; PRESCRIBING RULES AND REGULATIONS FOR THE CONDUCT OF POOL HALLS; PROVIDING FOR THE LICENSING OF AND LICENSE FEES FOR POOL HALLS; ESTABLISHING PENALTIES; REPEALING CONFLICTING ORDINANCES; CONTAINING AN EFFECTIVE DATE; PROVIDING FOR PUBLICATION; AND CONTAINING A SEVERABILITY CLAUSE**

Mr. Duncan explained that the current ordinance is out of date; this ordinance revises fees to be paid for peddler's permits and makes the permit valid for one year from the date of issue. The new ordinance also includes fees and rules for

circuses as well as for the operation of pool halls. Motion was made by Mayor Pro Tem Shiveley to approve the ordinance prescribing rules and regulations for the conduct of peddlers and solicitors. Motion failed for lack of second. Council member Holcomb stated that he would like to table the ordinance for further review until the next council meeting. Mayor Pro Tem Shively rescinded his original motion and made a motion to table the ordinance for further review. Motion to table seconded by Council member J. Jones. Motion passes 4-0.

11. CONSIDER AND APPROVE AN ORDINANCE AMENDING THE CROCKETT ZONING ORDINANCE BY THE AMENDMENT OF ARTICLE 3, ADDITIONAL DISTRICT PROVISIONS; ADDING SECTION 309, EXHIBITION OF MUSIC OR SKILL OR PLEASURE COIN-OPERATED MACHINES, TO RESTRICT THE EXHIBITION OF SUCH A MACHINE WITHIN 300 FEET OF A CHURCH, SCHOOL OR HOSPITAL; CONTAINING A SEVERABILITY CLAUSE; CONTAINING A REPEALING CLAUSE AND PROVIDING AN EFFECTIVE DATE

Mr. Duncan explained that this ordinance would not allow a music or skill or pleasure coin-operated machine within 300 feet of a church, school or hospital. Motion was made by Council member Holcomb to table this item until further review. Motion seconded by Council member J. Jones. Motion passes 4-0.

12. CONSIDER AND APPROVE AN ORDINANCE AMENDING THE CODE OF ORDINANCES, CITY OF CROCKETT, TEXAS, BY THE AMENDMENT OF CHAPTER 13, LICENSES AND BUSINESS REGULATIONS; ADDING ARTICLE IV, TO IMPOSE AN OCCUPATION TAX ON COIN OPERATED MACHINES; CONTAINING A SEVERABILITY CLAUSE; CONTAINING A REPEALING CLAUSE AND PROVIDING AN EFFECTIVE DATE

Mr. Duncan explained that this ordinance would impose a small occupation tax on all coin-operated machines such as eight-liners. This tax will enable the City to know where all these machines are located and will help to better regulate these type facilities without any violation of ownership rights. Motion was made by Council member Holcomb to table this item until further review. Motion seconded by Council member J. Jones. Motion passes 4-0.

13. CONSIDER AND APPROVE A RESOLUTION OF THE CITY OF CROCKETT, TEXAS AUTHORIZING THE SUBMISSION OF A TEXAS COMMUNITY DEVELOPMENT PROGRAM APPLICATION TO THE OFFICE OF RURAL COMMUNITY AFFAIRS FOR COMMUNITY DEVELOPMENT FUNDS; AND AUTHORIZING THE MAYOR TO ACT AS THE CITY'S CHIEF EXECUTIVE OFFICER AND AUTHORIZED REPRESENTATIVE IN ALL MATTERS PERTAINING TO THE CITY'S PARTICIPATION IN THE COMMUNITY DEVELOPMENT PROGRAM

Gary Traylor with Traylor & Associates explained to council that this grant application would call for the upgrade of facilities at the North Wastewater Treatment Plant. Adding the new bar screens and grit removers will prolong the life of the plant and further improve operation. Motion was made by Council member Holcomb to approve the resolution authorizing the submission of a Texas Community Development Program application to the Office of Rural Community Affairs for community development funds; and authorizing the Mayor to act as the City's Chief Executive Officer and authorized representative in all matters pertaining to the city's participation in the Community Development Program. Motion seconded by Council member J. Jones. Motion passes 4-0.

14. CONSIDER AND APPROVE A RESOLUTION OF THE CITY OF CROCKETT, TEXAS AUTHORIZING THE SUBMISSION OF A TEXAS COMMUNITY DEVELOPMENT PROGRAM APPLICATION TO THE OFFICE OF RURAL COMMUNITY AFFAIRS FOR PLANNING AND CAPACITY BUILDING FUNDS; AND AUTHORIZING THE MAYOR TO ACT AS THE CITY'S CHIEF EXECUTIVE OFFICER AND AUTHORIZED REPRESENTATIVE IN ALL MATTERS PERTAINING TO THE CITY'S PARTICIPATION IN THE PLANNING AND CAPACITY BUILDING PROGRAM

Mr. Traylor explained this grant would provide funds for a GIS conversion, (digital mapping), as well as update our Comprehensive Plan, which is over 23 years old. Motion was made by Council member Holcomb to approve the resolution of the City of Crockett, Texas authorizing the submission of a Texas Community Development Program application to the Office of Rural Community Affairs for Planning and Capacity Building Funds; and authorizing the Mayor to act as the City's Chief Executive Officer and authorized representative in all matters pertaining to the City's participation in the Planning and Capacity Building Program. Motion seconded by Mayor Pro tem Shiveley. Motion passes 4-0.

15. CONSIDER AND APPROVE PAYMENT OF BILLS

Motion was made by Council member Holcomb to approve the payment of bills in the amount of \$32,792.95. Motion seconded by Council member D. Jones. Motion passes 4-0.

16. COMMENTS FROM AUDIENCE OR COUNCIL

17. ADJOURNMENT

With no more business to consider, meeting was adjourned at 6:35 P.M.

ATTEST:

Wayne Mask, Mayor