

MINUTES OF THE CROCKETT CITY COUNCIL MEETING HELD ON THE 5<sup>th</sup> DAY OCTOBER OF 2009 IN THE CITY HALL COUNCIL CHAMBERS, LOCATED AT 200 NORTH FIFTH IN THE CITY OF CROCKETT, HOUSTON COUNTY TEXAS AT 6:00 P.M.

THE COUNCIL MET IN REGULAR SESSION WITH THE FOLLOWING MEMBERS PRESENT: WAYNE MASK, ANSEL BRADSHAW, ROBERT MEADOWS, NATHAN GARDNER, JACKIE JONES & BILL HOLCOMB. CITY OFFICIALS PRESENT: CITY ADMINISTRATOR RONALD DUNCAN, CITY SECRETARY MITZI THOMPSON AND FIRE CHIEF DARRELL DECKARD.

1. OPEN MEETING WITH INVOCATION AND PLEDGE

Mayor Mask called the formal session open. Mayor Mask gave the invocation and all joined in the pledge.

2. RECOGNITION OF VISITORS

Mayor Mask recognized all visitors present.

3. APPROVAL OF MINUTES: SPECIAL MEETING – SEPTEMBER 8, 2009

Mayor Pro Tem Holcomb made a motion to approve the minutes of the September 8, 2009 Special Meeting. Council member Meadows seconded the motion. Motion passes 5-0.

4. REPORTS: CITY ADMINISTRATOR:

- A) HOME PROGRAM UPDATE - 7 families made it through the process
- B) AUGUST WATER BILLING ERROR – error is corrected for future billing
- C) REFUSE CONTROL VEHICLE & FIRE CHIEF VEHICLE – Refuse Control has new vehicle and still in process of looking for Fire Chief's vehicle
- D) CITY STAFF FLU VACCINATIONS – 33 employees had flu shot

5. POLICE DEPARTMENT MANPOWER & CRIMINAL INCIDENT REPORT FOR SEPTEMBER 2009

Sergeant Mike Harrell reported for the month of September 2009; 17 total manpower, 2,367 total manpower hours, 579 total calls, 9 total accidents. A breakdown of the criminal reports is included in the packets.

6. FIRE DEPARTMENT MONTHLY ACTIVITY AND STATUS REPORT FOR SEPTEMBER 2009

Fire Chief Deckard reported for the month of September the following: 32 total calls. A breakdown is included in the packets.

7. CONSIDER AND APPROVE AN ORDINANCE OF THE CITY OF CROCKETT, TEXAS ADOPTING A DROUGHT CONTINGENCY PLAN; ESTABLISHING CRITERIA FOR THE INITIATION AND TERMINATION OF DROUGHT RESPONSE STAGES; ESTABLISHING RESTRICTIONS ON CERTAIN WATER USES; ESTABLISHING PENALTIES FOR THE VIOLATION OF AND PROVISIONS FOR ENFORCEMENT OF THESE RESTRICTIONS; ESTABLISHING PROCEDURES FOR GRANTING VARIANCES; AND PROVIDING SEVERABILITY AND AN EFFECTIVE DATE

City Administrator Duncan explained that there were significant changes made to the text of the drought plan and can renew or modify the plan as circumstances change. Mayor Pro Tem Holcomb said he felt the city needed to notify citizens that a drought contingency plan was being adopted so they could have an opportunity for input. Mr. Duncan stated that the notice would be put in the newspaper and a copy of the plan would be available for viewing and comments at city hall. Council member Meadows made a motion to approve an Ordinance of the City of Crockett, Texas adopting a Drought Contingency Plan; establishing criteria for the initiation and termination of drought response stages; establishing restrictions on certain water uses; establishing penalties for the violation of and provisions for enforcement of these restrictions; establishing procedures for granting variances; and providing severability and an effective date. Mayor Pro Tem Holcomb seconded the motion. Motion passes 5-0.

8. CONSIDER AND APPROVE A RESOLUTION OF THE CITY OF CROCKETT TO PURSUE ALL ENERGY EFFICIENCY AND CONSERVATION BLOCK GRANT FUNDING MADE AVAILABLE THROUGH THE AMERICAN RECOVERY AND REINVESTMENT ACT AND BEING ALLOCATED BY THE STATE ENERGY CONSERVATION OFFICE TO BE USED TO ASSIST IN REACHING THE CITY'S GOALS OF ENERGY EFFICIENCY

Mr. Duncan explained to council that the State Comptroller's office notified various entities of the availability of allocated funds of which the City of Crockett is eligible for \$35,000.00. These funds will be used to reduce the energy usage; Council discussed various uses for the funding. Mayor Pro Tem Holcomb made a motion to approve a Resolution of the City of Crockett to pursue all energy efficiency and conservation block grant funding made available through the American Recovery and Reinvestment Act and being allocated by the State Energy Conservation Office to be used to assist in reaching the City's goals of energy efficiency. Council member Meadows seconded the motion. Motion passes 5-0.

9. CONSIDER AND APPROVE A RESOLUTION FOR NOMINATION OF REPRESENTATIVE TO THE HOUSTON COUNTY APPRAISAL DISTRICT

Mayor Pro Tem Holcomb made a motion to approve W.F. (Red) Kitchen as a representative to the Houston County Appraisal District. Council member Meadows seconded the motion. Motion passes 5-0.

10. CONSIDER AND APPROVE REAPPOINTMENT OF MEMBERS TO CROCKETT ECONOMIC & INDUSTRIAL DEVELOPMENT CORPORATION BOARD OF DIRECTORS

Mayor Pro Tem Holcomb made a motion to approve the reappointment of Jake Caprielian, Elmer Murray and Terry Cutler to the Crockett Economic & Industrial Corporation Board of Directors. Council member Jones seconded the motion. Motion passes 5-0.

11. CONSIDER AND APPROVE CONTRACT WITH GARY R. TRAYLOR & ASSOCIATES FOR GRANT MANAGEMENT SERVICES FOR THE CITY'S 2009 TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM/SANITARY SEWER FACILITY IMPROVEMENTS

Mayor Pro Tem Holcomb made a motion to approve the contract with Gary R. Traylor & Associates for Grant Management services for the City's 2009 Texas Community Development Block Grant Program/Sanitary Sewer Facility Improvements. Council member Meadows seconded the motion. Motion passes 5-0.

12. CONSIDER AND APPROVE CONTRACT WITH KSA ENGINEERS FOR ENGINEERING SERVICES FOR THE CITY'S 2009 TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM/SANITARY SEWER FACILITY IMPROVEMENTS

Council member Meadows made a motion to approve the contract with KSA Engineers for Engineering Services for the City's 2009 Texas Community Development Block Grant Program/Sanitary Sewer Facility Improvements. Council member Bradshaw seconded the motion. Mayor Pro Tem Holcomb abstained. Motion passes 4-1.

13. CONSIDER AND APPROVE A RESOLUTION OF THE CITY OF CROCKETT DESIGNATING PERSONS AUTHORIZED TO SIGN DEPOSITORY/AUTHORIZED SIGNATORS DESIGNATION FORM FOR TXCDBG CONTRACT NO. 729181

Mayor Pro Tem Holcomb made a motion to approve a Resolution of the City of Crockett designating Wayne Mask, Ronald Duncan and Mitzi Thompson as persons authorized to sign designation form for TXCDBG Contract No. 729181. Council member Bradshaw seconded the motion. Motion passes 5-0.

14. COMMENTS FROM AUDIENCE OR COUNCIL

Ms. Thelma Poole – addressed council with concerns about her water bill

Council member Meadows – issues over City Park and would like to see the Parks Board reinstated

15. ADJOURNMENT

With no more business to consider, meeting was adjourned at 6:50 P.M.

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Wayne Mask, Mayor

ATTEST:

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Mitzi Thompson, City Secretary