

MINUTES OF THE CROCKETT CITY COUNCIL MEETING HELD ON THE 16th DAY OF MAY 2005 IN THE CITY HALL COUNCIL CHAMBERS, LOCATED AT 200 NORTH FIFTH IN THE CITY OF CROCKETT, HOUSTON COUNTY TEXAS AT 6:00 P.M.

THE COUNCIL MET IN REGULAR SESSION WITH THE FOLLOWING MEMBERS PRESENT: WAYNE MASK, JACK SHIVELEY, DARRELL JONES, ELOUISE WOOTEN, JACKIE JONES & BILL HOLCOMB. CITY OFFICIALS PRESENT: CITY ADMINISTRATOR RONALD DUNCAN, CITY SECRETARY MITZI THOMPSON, POLICE CHIEF JIMMY FISHER AND FIRE CHIEF DARRELL DECKARD.

1. OPEN MEETING WITH INVOCATION AND PLEDGE

Mayor Mask called the formal session open. Mayor Mask gave the invocation and all joined in the pledge.

2. RECOGNITION OF VISITORS

Mayor Mask recognized all visitors present.

3. APPROVAL OF MINUTES: SPECIAL MEETING – APRIL 5, 2005

Council member made D. Jones a motion to approve the minutes of the April 5, 2005 Special Meeting. Council member Wooten seconded the motion. Motion passes 5-0.

4. REPORTS: MAYOR – Thanked the Rotary Club for tree planting in the park; there is a problem with loud music and this will be addressed

CITY ADMINISTRATOR – North Waste Water Plant clarifier is down but the Mayor sent a letter to ORCA and received approval to use grant money to repair

5. CANVASS ELECTION RETURNS

Mayor Mask asked Council members Wooten and D. Jones to canvass the election returns from Early Voting and the May 7, 2005 General Election. After review, a motion was made by Council member D. Jones to approve the canvass of the votes of the May 7, 2005 General Election as follows:

EARLY VOTES ELECTION DAY TOTAL

MAYOR

Brenda S. McKnight	22	65	87
Wayne Mask	335	298	633
William 'Bill' Chavers	19	41	60

FOR PRECINCT ONE - CITY COUNCIL

James Hall	73	55	128
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FOR PRECINCT TWO - CITY COUNCIL

Darius J. (Skeeter) Kitchen	34	47	81
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Motion seconded by Council member J. Jones. Motion passes 5-0.

6. ADMINISTER OATH OF OFFICE TO COUNCIL MEMBERS

City Administrator Duncan administered the Oath of Office to Wayne Mask, James Hall and Darius Kitchen. Mayor Mask presented outgoing Council members Shiveley and D. Jones with plaques of appreciation for their service to the city. Council member D. Jones also received a plaque of appreciation for his service as municipal judge. Mr. Darrell Jones thanked the city departments for their support and that the reason he has stepped down is to run for Justice of the Peace. Mr. Jack Shiveley stated that it has been a good, long ride; a rewarding and educational time for him.

7. POLICE DEPARTMENT REPORT

Chief Fisher reported for the time period of April 18 thru May 15, 2005; 15 total manpower, 3 reserve manpower, 1,480 total manpower hours, 40 total reserve manpower hours, 265 total calls, 6 total accidents. A breakdown of the criminal reports is included in the packets.

A) NOMINATION/ELECTION OF NEW POLICE OFFICERS

Council member Holcomb made a motion to approve Clayton Smith as a full time employee of the Police Department. Council member Wooten seconded the motion. Motion passes 5-0. Chief Fisher then presented council with Tina Berry for approval as a part time employee. Council member Kitchen made a motion to approve Tina Berry as a part time employee of the Police Department. Council member Jones seconded the motion. Motion passes 5-0.

B) PRESENTATION OF ANNUAL RACIAL PROFILING REPORT

Chief Fisher presented council with the Annual Racial Profiling Report. This data is required by law to be presented to council annually. The report shows what data has to be presented and is mandated by law. There were 1,165 tickets written for the Crockett Police Department for January – December 2004. There is no racial profiling in the City of Crockett. Council member Holcomb made a motion to accept the Racial Profiling Report. Council member Jones seconded the motion. Motion passes 5-0.

8. FIRE DEPARTMENT REPORT

Fire Chief Deckard reported for the month of April the following: 11 total calls. A breakdown is included in the packets.

9. NOMINATION/ELECTION OF MAYOR PRO TEM PER CITY CHARTER, SECTION 3.05

Council member Hall made a motion to nominate Bill Holcomb to serve as Mayor Pro Tem. Council member Wooten seconded the motion. Motion passes 4-0. Council member Holcomb abstains.

10. PRESENTATION/DISCUSSION/ACCEPTANCE OF FISCAL YEAR 2004 AUDIT

Mr. Jesse Stephens presented the audit for Fiscal Year 2004 and after a presentation and discussion by council, Mayor Pro Tem Holcomb made a motion to approve and accept the audit for FY 2004. Council member Kitchen seconded the motion. Motion passes 5-0.

11. CONSIDER APPROVAL OF PART-TIME EMPLOYEE IN THE STREET DEPARTMENT TO FULL-TIME STATUS

Mayor Pro Tem Holcomb made a motion to approve Frank Cruz, Jr. as a full time employee in the Street department. Council member Wooten seconded the motion. Motion passes 5-0.

12. CONSIDER REQUEST FROM PINEY WOODS FINE ARTS ASSOCIATION FOR TEMPORARY CLOSURE OF S. FIFTH BETWEEN ANSON JONES AND ALAMO STREETS FROM 6:30 PM TO 10:00 PM ON JUNE 7, 14, 21 AND 28, 2005

Council member Wooten made a motion to approve a request from Piney Woods Fine Arts Association for the temporary closure of S. Fifth between Anson Jones and Alamo streets from 6:30 pm to 10:00 pm on June 7, 14, 21 and 28, 2005. Council member Jones seconded the motion. Motion passes 5-0.

13. CONSIDER AND APPROVE AUTHORIZING CITY ADMINISTRATOR RONALD DUNCAN TO NEGOTIATE AN AMENDMENT TO THE EXISTING CONTRACT WITH KSA ENGINEERS TO PROVIDE DESIGN ENGINEERING, CONSTRUCTION PHASE ENGINEERING, AND RPR SERVICES IN CONJUNCTION WITH THE UPGRADE OF THE FAILED CLARIFIER AT THE NORTHSIDE WWTP

Mr. Duncan explained this amendment would change the total contract amount from \$70,000 to \$94,000. The total amount of the change order is \$24,000.00. Council member Hall made a motion to approve authorizing Mr. Duncan to negotiate an amendment to the existing contract with KSA engineers to provide design engineering, construction phase engineering, and RPR services in conjunction with the upgrade of the failed clarifier at the Northside WWTP. Mayor Pro Tem Holcomb seconded the motion. Motion passes 5-0.

14. CONSIDER AND APPROVE AUTHORIZING CITY ADMINISTRATOR RONALD DUNCAN TO PROCEED WITH ADVERTISEMENT FOR COMPETITIVE BIDS AS SOON AS POSSIBLE FOR THE CONSTRUCTION UPGRADE OF THE FAILED CLARIFIER AT THE NORTHSIDE WWTP

Council member Wooten made a motion to approve authorizing Mr. Duncan to proceed with advertisement for competitive bids as soon as possible for the construction upgrade of the failed clarifier at the Northside WWTP. Mayor Pro Tem Holcomb seconded the motion. Motion passes 5-0.

15. COMMENTS FROM AUDIENCE OR COUNCIL

Council member Wooten – received thank you card from Property of Year residents Ruby & Ernest Evans

Mayor Mask – thanked all the election workers

Downtown Merchant – thanked Chief Fisher & Officer Smith for their efforts and would like to see more night patrol on the square

16. ADJOURNMENT

With no more business to consider, meeting was adjourned at 7:30 P.M.

Wayne Mask, Mayor

ATTEST:

Mitzi Thompson, City Secretary